

SOUTHERN OREGON PRIDE FESTIVAL VENDOR BOOTH INFORMATION

In addition to other events planned for the day in Ashland, the third annual Southern Oregon Pride Festival Vendor Booths will be within Ashland Lithia Park. The booth events will take place on Saturday, from 11:00 AM to 5:00 PM, with vendor and information booths.

Any individual or organization that shares our values of diversity and inclusiveness is welcome to celebrate with an information and/or vendor booth at the Festival. Applications for booth space are subject to approval for appropriateness. Booth set-up starts at 8:00 AM. Electricity will **NOT** be provided.

Both non-profit and for-profit vendor booth spaces will be available. We estimate public attendance at around 500 to 1000 people. **Deadline** for receipt of Booth Application is **the last Monday in September**; late applications will be processed only as space remains available.

The booths will be at least 10 foot by 10 foot spaces assigned on a preference basis with some discretion left for the organizers to adjust for such things as not having two vendors with similar products located next to each. No food or alcohol vendors will be accepted.

Booth Space Rental Fees are as follows:

Non-profit Vendor Booths accepting donations or selling items:.....\$35.00
For Profit Vendor Booths:.....\$45.00

If there are any questions, please call Gina at (541) 890-3548. Please print the Booth Application, on page 2 of this document, fill it out completely and mail it with remittance to:

SOPride Inc. / Gina DuQuenne
Attn: SOPride Booth Application
P.O. Box 928
Ashland, OR. 97520

Please make checks out to: **SOPride Inc.**
DO NOT SEND CASH

SOUTHERN OREGON PRIDE FESTIVAL VENDOR BOOTH APPLICATION

I would like a Vendor Booth as indicated:

\$35.00 x _____ Each 10 Foot by 10 Foot Booth Space – for a **Non-Profit** Vender Booth.

\$45.00 x _____ Each 10 Foot by 10 Foot Booth Space – for a **Profit** Vender Booth.

Organization: _____

Contact Person: _____

Street Address: _____

City, State, Zip: _____

Telephone: (_____) _____ - _____

Email Address: _____

For placement purposes, what will you be selling...? _____

Please make **checks** payable to: **SOPride Inc.**
 DO NOT SEND CASH

If you have **Questions**, please call: **Gina** at (541) 890-3548.

Mail completed Booth application, and **remittance** to:

SOPride Inc. / Gina DuQuenne
Attn: SOPride Booth Application
P.O. Box 928
Ashland, OR. 97520

BOOTH INFORMATION & VENDOR RULES:

- All spaces are **10 x 10 Feet**. Vendors must provide their own booth, tables, chairs, etc.
- Southern Oregon Pride is a public event. Booth set-up starts at **8:00 AM** and must be completed by **11:00 AM**, for fire marshal inspection.
- Teardown begins at **3:00 PM** and all vendors should be packed and out of the lot by **4:00 PM**.
- A “**vendor**” is any organization participating in Southern Oregon Pride regardless of non-profit status, type of merchandise or method of participation.
- Signing or submitting the registration binds the contract and provides a media release to Southern Oregon Pride. It should be known that media may come to the event and is responsible for its own releases.
- Vendor agrees that Southern Oregon Pride and its staff will not be responsible for any loss caused by fire, flood, theft, rain, cold, fog or any other elements of nature.
- Vendor agrees that Southern Oregon Pride and its staff will not be responsible for any lost, stolen or damaged materials, merchandise, and/ or property.
- Vendor agrees to stay for the duration of the event. Failure to do so may result in vendor not being asked back in the future.
- Southern Oregon Pride reserves the right to make changes at anytime and as deemed necessary by the Pride Board of Directors.
- Southern Oregon Pride does not guarantee to any vendor exclusive right to sell any product.
- Vendor Coordinator must receive Booth applications **by the last Monday in September**.

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